



DONATION DIRECTOR Fiscal Year Setup

Open Donation Director, go to System Setup

Click on Fiscal Year

List Name	Limit To List	No Prompt	Last Updated
=== Organization Information ===			
Edit Organization Information			
=== Lookup List Name ===			
Address Uses			5/15/2008
Attributes			5/15/2008
Call Areas Of Interest			12/28/2004
Call Purposes			5/15/2008
Call Report Types			5/15/2008
Chart Of Accounts			1/16/2009
Dedication Types			4/21/2008
Dedications			4/22/2008
Demography			5/15/2008
Designations			5/15/2008
Donor Personal Information Categories			12/28/2004
Donor Personal Information Type			12/28/2004
E-Mail Address Uses			5/15/2008
Fiscal Year			4/22/2008
Important Date Types			5/15/2008
Journal Types			5/15/2008
Letter Templates			5/15/2008
Phone Number Uses			5/15/2008
Relationships			5/15/2008
Source			5/15/2008
Transaction Link Types			4/21/2008
Transaction Types			4/21/2008
=== Helper List Name ===			
List - Custom 3	<input type="checkbox"/>	<input type="checkbox"/>	4/15/2008
City	<input type="checkbox"/>	<input type="checkbox"/>	4/18/2008
Employer	<input type="checkbox"/>	<input type="checkbox"/>	4/21/2008
Occupation	<input type="checkbox"/>	<input type="checkbox"/>	4/18/2008
Title	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1/6/2006
List - Tran Custom 3	<input type="checkbox"/>	<input type="checkbox"/>	4/15/2008
Zip Code	<input type="checkbox"/>	<input type="checkbox"/>	4/18/2008

Type in on the blank line your new fiscal year, a goal (if used), begin/end dates, batch date 0 and check default box

Description	Goal	Begin Date	End Date	Last Batch No.	Default	Inactive Date
2008	\$250,000.00	1/1/2008	12/31/2008	18	<input type="checkbox"/>	
2007	\$120,000.00	1/1/2007	12/31/2007	16	<input type="checkbox"/>	
2006	\$110,000.00	1/1/2006	12/31/2006	12	<input type="checkbox"/>	
2005	\$100,000.00	1/1/2005	12/31/2005	32	<input type="checkbox"/>	
					<input type="checkbox"/>	

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2006	\$110,000.00	1/1/2006	12/31/2006	12	<input type="checkbox"/>	
2005	\$100,000.00	1/1/2005	12/31/2005	32	<input type="checkbox"/>	
2009	\$300,000.00	1/1/2009	12/31/2009	0	<input checked="" type="checkbox"/>	
					<input type="checkbox"/>	

Save and Close